CAREER OPPORTUNITY:
ICMP Public Affairs Executive

ABOUT
ICMP is the global trade body representing the music publishing industry worldwide.

ICMP’s membership spans the ‘Majors’, several hundred ‘Indies’ and 64 national associations across 6 continents. We defend the rights surrounding approximately 90% of the world’s music – more than 100 million works, of more than 5,000 genres.

Our members are the investors, innovators, creators and employers who bring the world’s music to an audience of billions, via every format.

Among ICMP’s missions are to defend the value and copyrights of the world’s songs and compositions; advocate to international institutions; consolidate global positions on music industry issues; provide an expert network and realise an optimum environment for music to thrive in future.

ROLE OUTLINE
The successful applicant will have the opportunity to work in a dynamic, fast-paced and global trade body which works across many international institutions and companies.

The issues involved are complex, sensitive, fascinating and topical, set primarily in legislative, commercial and political contexts. The role is in our European Office in Brussels, with a global remit.

MAIN RESPONSIBILITIES

• Building a close and productive network of professional relations with all relevant decision-making institutions;
• Monitoring of and acting on legal, legislative and regulatory developments worldwide;
• Supporting industry research or actions on legislative and market issues for the music sector;
• Centrally contributing to ICMP’s advocacy strategy. Supporting national group members;
• Reporting for ICMP’s national, regional, global and commercial membership structures;
• Co-responsibility for liaising and coordinating with ICMP’s international membership structure, Regional Groups and Expert Committees.
REQUIRED ACADEMIC QUALIFICATIONS

- An internationally recognised Bachelor (BA) degree in Law, Politics or relevant other.
- Post-graduate (or academic points equivalent) qualification in law or relevant other.

PROFESSIONAL SKILLS

The successful applicant will have:

- A minimum of 5 years’ professional experience working in a relevant firm, company, industry association, public authority or relevant professional environment.
- Demonstrable professional knowledge of copyright-centric issues.
- A ‘delivery’ mindset and proven ability to multitask complex issues.
- An uncompromising eye for detail.
- Earned a reputation as an excellent ‘team player’.
- The highest standards of discretion and confidentiality.
- A high level of initiative, with proven experience of conceptualising and implementing projects.
- Ambition to make a central contribution to a growing organisation.
- First class time management skills. Particularly able to work to tight deadlines.
- Able to work independently, but also a team player with our public affairs and events staff.
- An established network of relevant professional contacts.
- Genuine passion for music, culture and defending the rights related to the world’s music.

LANGUAGE & COMMUNICATION SKILLS

- Exemplary verbal, written and communication skills are paramount.
- A gift for understanding complex issues and conveying them with clarity and impact.
- Impeccable written and spoken skills in English are essential. Proficiency in other languages would be a competitive advantage (particularly Spanish, Mandarin or French).

INITIAL OUTLINE OF TERMS

- Negotiable based on experience.
- The contract will be full time and open-ended, with a built in period.
- Prospects for progression and promotion.
- A compensation package including holiday pay and performance-related bonuses.
- Travel required on occasion (sometimes at short notice; both short and long distance).

HOW TO APPLY

Submit:

- Your professional CV (max. 2 pages; in .PDF format) and;
- A cover letter (max. 2 pages; in .Doc format)

Subject line: ‘Application: ICMP Public Affairs Executive’ to: recruitment@icmpmusic.com

Deadline for receipt of application: Friday 4 February 2022, 2pm CET. Role may be secured before this date, early application recommended. Due to the volume of applications, we ask your understanding that only shortlisted applicants will be contacted.